

R-taso Oy register description according to Personal Data Act (523/1999) 10§

7.12.2017

Holder of the register

R-taso Oy
Puusepänkatu 1, 92120 Raahe, Finland
Tel. +358 8 220 112

Questions concerning the register:

Contact person: outi.tormanen@r-taso.fi

Name of the register:

R-taso Oy's data security document

Purpose of processing personal data:

Personal data is processed for the use of customer relationship management, for executing R-taso Oy and customer rights and obligations and R-taso Oy's and/or its partners' marketing and/or direct marketing actions and services according to Personal Data Act without disclosing customer personal data to any third party.

Data content of the register:

The register may include following data about customers:

- name
- e-mail address
- phone number
- company and position
- company address
- contact log

Regular sources of data:

The register is compiled from R-taso Oy's customer information system and publicly available internet sources.

Abiding the laws:

R-taso Oy is committed to abiding the laws when handling any personal data.

Regular disclosure of data:

The register holder will not disclose any customer personal data to any third party unless required by Finnish authorities.

Removing of data:

Data can be removed from the register in case the customer requests it or if the customer relationship ends. Requests for removal must be addressed in written to contact person above.

Principles of register security:

Personal data is kept confidential. R-taso Oy's information network and equipment in which the register is kept is protected with firewall and other needed technical measures.

User of the register is R-taso Oy's personnel, which is committed to confidential use of the data.